



**J. N. GOVT. ENGINEERING COLLEGE  
SUNDERNAGAR HIMACHAL PRADESH**

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No. GEC/SNR/Misc/10/2013/Vol-III-Loose-385

Dated: -23/01/2026

**Limited Tender Notice**

**Sub: Limited Tender for replacement of deteriorated institute name plate, logo, blocks name and installation of direction board (with signage) of stainless-steel material.**

This institute intends to replace deteriorated institute name plate, logo, blocks name and direction board (with signage) of stainless-steel material in this institute. You are therefore requested to quote your lowest rates for supply of these items in two separate sealed envelopes; one for Technical Bid (including EMD) and other for Financial Bid to reach in the office of undersigned on or before **12/02/2026** by **4:00 PM**. The Technical bid shall be opened on **13/02/2026** at **11:00 AM** and the financial bid of only technically qualified bidders shall be opened on **16/02/2026** at **11:00 AM** in the presence of the bidder or their authorized representative who wishes to be present. The financial bids of only those bidders shall be opened who qualify technically. The terms and conditions are attached in the form of Annexure-1 with this letter.

**Tender Cost: Rs 500/- (Rs. Five Hundred only) (Non refundable)**

**Earnest Money Deposit (EMD): Rs. 10000/- (Rs. Ten Thousands only) (Refundable)**

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Director-cum-Principal  
JNGEC Sundernagar  
Mandi (HP): 175018

Sr. No	Scope of work (Name of Item with detailed specifications)
1.	<p>Providing, Supplying and Fixing 3d Golden Stainless-Steel Alphabets mounted on ACP board made of MS pipe frame and the alphabets are “JAWAHARLAL NEHRU GOVT. ENGINEERING COLLEGE” and Height of Each Alphabet should be 13.2 inch, depth/thickness 18mm (minimum), SS grade 316. Alphabets should be mounted on an ACP board made of MS pipe frame for fixing 3D Golden Stainless-Steel Alphabets (as per required size and design), including fabrication, welding and installation of the MS structure. The frame shall be clad with a 3mm thick ACP sheet of approved make and desired colour, to be properly fixed at desired location on the wall using necessary hardware for a neat and stable finish. The ACP board shall be designed to provide strong and steady support for stainless steel letters, ensuring durability and proper alignment.</p>
2.	<p>Providing, Supplying and Fixing stainless steel 3D Golden Laser Engraved institute Logo of height 4” mounted on ACP board made of MS pipe frame. Logo should be mounted on an ACP board made of MS pipe frame for fixing 3D Golden Laser Engraved institute Logo (as per required size and design), including fabrication, welding and installation of the MS structure. The frame shall be clad with a 3mm thick ACP sheet of approved make and desired colour, to be properly fixed at desired location on the wall using necessary hardware for a neat and stable finish. The ACP board shall be designed to provide strong and steady support for stainless steel letters, ensuring durability and proper alignment.</p>
3	<p>Providing, Supplying and Fixing 3D Golden Stainless-Steel Alphabets mounted on ACP board made of MS pipe frame and alphabets are “BLOCK-A, BLOCK-B, BLOCK-C, and BLOCK-E”. (Height of Alphabet 13.2 inch), depth/thickness 18mm (minimum), SS grade 316. The 04 numbers ACP board of Size (8'x2') should be made of MS pipe frame for fixing 3D Golden Stainless-Steel Alphabets (as per required size and design), including fabrication, welding and installation of the MS structure. The frame shall be clad with a 3mm thick ACP sheet of approved make and desired colour, to be properly fixed at desired location on the walls using necessary hardware for a neat and stable finish. The ACP board shall be designed to provide strong and steady support for stainless steel letters, ensuring durability and proper alignment.</p>

4	<p>Providing, supplying, and fixing 01 no stainless steel structural frame for a retro-reflective ACP sign board of approved and desired design. The structure consists of two stainless steel supporting legs made from 38 mm diameter stainless steel pipe, one having a height of 3.40 m and the other 2.75 m, designed for aesthetic appearance. Decorative circular stainless steel balls of 76 mm diameter are fixed at the top of both supporting legs. At the lower section of each leg, 177 mm long stainless steel support members are welded to ensure stability and strength. An inner frame is fabricated and installed between the two supporting legs, maintaining a uniform 50 mm gap between the inner frame and the outer frame. The inner frame is pentagonal in shape and fabricated using 38 mm × 38 mm stainless steel square pipe, with dimensions 1.82 m × 1.17 m × 1.20 m × 0.90 m × 0.57 m. The pentagonal inner frame is securely welded to the outer structure using the 50 mm gap support members, complete in all respects as per drawing and specifications.</p>
5	<p>Providing, supplying, and fixing 01 no ACP sheet with retro-reflective sheet pasting on it, complete in all respects. The ACP sheet shall be cut and finished to match the exact dimensions of the inner pentagonal frame and securely fixed onto the inner stainless steel frame as per the approved design, drawing, and specifications, ensuring proper alignment, neat finishing, and suitability for outdoor signage applications. (Single Side)</p>

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Director-cum-Principal  
JNGEC Sundernagar  
Mandi (HP): 175018

**Terms & Conditions:**

Technical Bid & Financial Bid shall be submitted in separate sealed envelopes. The word 'Technical Bid' or 'Financial Bid' should be written on the outer sealed envelope. Both bids should be further enclosed in the outer sealed bigger envelope and the words 'Limited Tender for replacement of deteriorated institute name plate, logo, blocks name and installation of direction board (with signage) of stainless-steel material at Jawaharlal Nehru Govt. Engineering College Sundernagar, Distt. Mandi (H.P.)' must be written on the top of the outer envelope.

**General Terms and Conditions**

1. Financial bids shall be opened only for those bidders who are found technically qualified.
2. Pre-dispatch inspection may be carried out, if deemed necessary by the Inspection Committee, at the premises of the successful bidder, at the bidder's own cost.
3. The bidder must possess valid GST registration and PAN. Self-attested copies of the same shall be enclosed with the bid.
4. All tenders/bids must be accompanied by:
  - **Tender Cost:** ₹500/- (Rupees Five Hundred only) (Non-refundable), and
  - **Earnest Money Deposit (EMD):** ₹10,000/- (Rupees Ten Thousand only) (Refundable).
5. The Tender Cost shall be submitted in the form of a Demand Draft drawn from any nationalized bank in favour of **Director-cum-Principal, Jawaharlal Nehru Govt. Engineering College, Sundernagar, Distt. Mandi (H.P.) – 175018**. The EMD shall be submitted in the form of an **Account Payee duly pledged Fixed Deposit Receipt** drawn in favour of **Director-cum-Principal, Jawaharlal Nehru Govt. Engineering College, Sundernagar, Distt. Mandi (H.P.)**.
6. Tenders/bids not accompanied by the prescribed Tender Cost and EMD, or incomplete in any respect, shall be rejected outright.
7. The successful bidder shall furnish a **Performance Security Deposit** equivalent to **5% of the contract value** in the form of an Account Payee duly pledged Fixed Deposit Receipt drawn in favour of the Director-cum-Principal, Jawaharlal Nehru Govt. Engineering College, Sundernagar, Distt. Mandi (H.P.).
8. The quoted offer shall be inclusive of all applicable taxes, GST, commissioning, installation, and training, wherever required.
9. If deemed necessary, the undersigned may ask for demonstration and/or training of the machinery/equipment at the supplier's own cost.
10. A certificate stating that the bidder is the manufacturer or an authorized distributor of the manufacturer must be submitted along with the Technical Bid.
11. Tenders/bids shall be opened on the date and time specified in the tender document, in the presence of bidders who may wish to attend. However, the undersigned reserves the right to change the date, time, and venue of tender opening without assigning any reason.
12. Conditional tenders/bids and tenders/bids not submitted on the prescribed tender form shall be liable for rejection.
13. The quantity of items may be increased or decreased before placement of the supply order.
14. The supply order shall be issued to the eligible bidder subject to availability of funds.

15. **100% payment** shall be released after satisfactory installation of items at the institute.
16. The warranty/guarantee period shall be **minimum 36 months** from the date of actual installation.
17. The Director-cum-Principal reserves the right to accept or reject any or all bids received without assigning any reason.
18. Limited tenders received in open condition or after the due date and time shall be summarily rejected.
19. Submission of the bid shall be deemed as acceptance of all the terms and conditions of the limited tender.
20. If the tender opening date happens to be a holiday, the tenders shall be opened on the next working day at the same time.
21. Tenders/quotations received through email, fax, telegraph, conditional bids, or without EMD shall not be accepted.
22. The bidder shall be responsible for any damage or loss during transit and for goods found damaged/broken within 30 days from the date of receipt of notice.
23. The bidder shall submit an undertaking stating that the firm has not been blacklisted by any Central/State Government, PSU, Regulatory Authority in India or abroad for any fraudulent activities.
24. The bidder shall submit an undertaking stating that the prices quoted against the tender are the **best and minimum** and that no lower rates have been quoted to any other customer, nor shall they be quoted during the validity period or execution of the purchase order.
25. The quoted rates shall be inclusive of GST and all other taxes. No future increase in rates shall be permitted. Evaluation shall be done on **gross total value basis**.
26. Bidders must strictly quote items as per the specifications mentioned in the tender document. Any deviation shall not be accepted.
27. The complete bid must reach the office of the undersigned on or before the due date and time.
28. Copies of **Income Tax Returns (ITR) for the previous three financial years** must be enclosed.
29. The bidder shall attach copies of supply orders of similar items executed for **at least two (02) reputed organizations**.
30. The bid validity shall be **six (06) months** from the date of opening of tenders.
31. Each page of the tender document and enclosures submitted by the bidder must be duly stamped and signed.
32. The quoted rates shall be **F.O.R. destination at Jawaharlal Nehru Govt. Engineering College, Sundernagar, Distt. Mandi (H.P.)**.
33. All disputes shall be subject to the jurisdiction of the **Sessions Court, Sundernagar, Distt. Mandi (H.P.)**

**Check List of Documents to be attached with Technical Bid :**

- 1 GST
- 2 PAN
- 3 Tender Cost of Rs 500/-
- 4 EMD amounting to Rs. 10000/-
- 5 ITR of previous 3 financial years
- 6 Copy of the supply order of similar type of items from any 2 reputed organization
- 7 Non-Blacklisting undertaking
- 8 Price resonabilty undertaking

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(Stamp and Sig. of the firm/proprietor for accepting above terms and conditions)

(On the letter head of the Firm)  
**PERFORMA FOR APPLICATION**

**Personal Information:**

<b>Sr. No.</b>	<b>Particulars</b>	<b>Detail</b>
1.	Name of Vendor/Service Provider/Agency/Firm	
2.	Complete Address	
3.	Date of Registration of Firm	
4.	PAN Number	
5.	GST Number	
7.	Email id and Mobile Number	
8.	Other Information (if any)	
9.	Tender Cost Detail	
10.	Earnest Money Deposit Detail	
11.	Copy of the supply order of similar type of items from any govt. institutes (enclosed/not-enclosed)	
13.	ITR of previous 3 financial years (enclosed/not-enclosed)	
14.	Non-Blacklisting undertaking (enclosed/not-enclosed)	
15.	Price reasonability undertaking (enclosed/not-enclosed)	

Signature of the vendor with stamp /seal

**Check List of Documents to be attached with Technical Bid:**

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- 2 GST
- 3 Tender Cost of Rs 500/-
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- 5 Copy of the supply order of similar type of items from any 2 reputed organizations.
- 6 ITR of previous 3 financial years
- 7 Non-Blacklisting undertaking
- 8 Price resonabilty undertaking

**Performa for Financial Bid**  
(On Tenderer's Letter Head)

Sr.No	Name of Item with detailed specifications	Rate (Rs) (Including GST and other taxes)
1.	Providing, Supplying and Fixing 3d Golden Stainless-Steel Alphabets mounted on ACP board made of MS pipe frame and the alphabets are "JAWAHARLAL NEHRU GOVT. ENGINEERING COLLEGE" and Height of Each Alphabet should be 13.2 inch depth/thickness 18mm (minimum), SS grade 316. Alphabets should be mounted on an ACP board made of MS pipe frame for fixing 3D Golden Stainless-Steel Alphabets (as per required size and design), including fabrication, welding and installation of the MS structure. The frame shall be clad with a 3mm thick ACP sheet of approved make and desired colour, to be properly fixed at desired location on the wall using necessary hardware for a neat and stable finish. The ACP board shall be designed to provide strong and steady support for stainless steel letters, ensuring durability and proper alignment.	
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<b>Total Price Quoted (Including GST and other taxes)</b>		

Signature of the vendor with stamp /seal

Name of proprietor:

Name of the firm:

Address and Phone No.: